

# Terms of Service

At Intellosoft Infotech, we are committed to ensuring your personal information is protected at all times. This Terms of Service document outlines the conditions under which Intellosoft Infotech Private Limited provides services to its clients. We reserve the right to alter these terms at our discretion and encourage you to review this page periodically to stay informed of any updates.

## Services Provided

We provide a variety of IT services, including but not limited to software development, website design, network security, IT consulting, and maintenance ("Services"). The scope, timeline, and cost of services will be specified in individual service agreements ("Service Agreement").

## Service Agreements and Payment Terms

A Service Agreement will outline the specifics of each project, including deliverables, milestones, timelines, and fees. Payments are due as specified in the Service Agreement. Late payments may incur additional fees and could result in service suspension until payment is received. All fees are non-refundable unless explicitly stated in the Service Agreement.

## Client Responsibilities

You agree to provide necessary information, access, and support required for us to complete the Services. You are responsible for ensuring that all content, data, and materials you provide are legal, non-infringing, and free from viruses or malicious code.

## Confidentiality

Both parties agree to maintain the confidentiality of any proprietary or confidential information shared during the course of the Services. Confidential information shall not be disclosed to third parties without prior written consent, except where disclosure is required by law.

## Intellectual Property Rights

All intellectual property created during the provision of Services shall remain the property of the Company until full payment has been received. Upon receipt of final payment, intellectual property rights will be transferred as agreed in the applicable Service Agreement, subject to any exceptions noted therein.

## Contact Us

If you have any questions or concerns regarding these Terms of Service, please contact us at:

**Intellosoft Infotech**

hello@intellosoft.io